

**CITY OF ST. CHARLES, MISSOURI  
DEPARTMENT OF PUBLIC WORKS  
SUBDIVISION INSPECTION FEE**

**Name and Address of  
Owner, Developer or Agent:**

**Design Engineer:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Subdivision Name and Phase / Plat:

\_\_\_\_\_

Number of Lots = \_\_\_\_\_

Zoning = \_\_\_\_\_

Acreage = \_\_\_\_\_

Ward = \_\_\_\_\_

By signing below, Permittee (Owner, Developer, Contractor or Agent) does hereby certify that the above information is correct and accurate. Permittee shall protect, indemnify, and hold harmless the City of St. Charles from any loss, damage, liability, and expense for all injuries, including death to persons or damage to property directly or indirectly arising or growing out of the performance of the work described above. Permittee shall hold the City of St. Charles harmless from and shall answer and defend any action instituted against the City of St. Charles for any loss, damage, or injury sustained by any person from the performance of the work described above. The Permittee also consents to allowing access and inspection of the work by City employees.

Signature of Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

City Code Section §505.220 authorizes Subdivision Inspection Fees

Owner/Contractor is to notify the Public Works Dept. at (636) 949-3237 twenty four (24) hours prior to any work. Failure to notify the City may result in rejection of the work and non-acceptance of the improvements. All work is to conform to the City's Construction Specifications. The city has adopted the current version of the St. Louis County Standard Specifications for Highway Construction.

This permit must be on the job site at all times and will expire in **60 days** unless noted otherwise.

Section Below is for City Use Only:

Filing Fee: \$\_\_\_\_\_ (\$10/Residential Lot & \$15/Commercial Lot) Date Paid: \_\_\_\_\_

*Filing Fee is not required if in conjunction with a Sidewalk and Driveway Permit*

Inspection Fee \$\_\_\_\_\_ (\$15/Lot)

Total Fees \$\_\_\_\_\_

[Code Section 505.220.1]

Application ( Approved / Denied ) by: \_\_\_\_\_ Date: \_\_\_\_\_

Public Works Department

Permit Expires: \_\_\_\_\_

Special Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_